

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

AGENDA

The next meeting of the
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)
will be as follows.

Date: Thursday, February 28, 2008
7:00 p.m. to 9:45 p.m.
Place: San Mateo City Hall
330 West 20th Avenue
San Mateo, California
Conference Room C (across from Council Chambers)

PLEASE CALL TOM MADALENA (599-1460) IF YOU ARE UNABLE TO ATTEND.

- | | | | | |
|----|---|--|-----------|--------------------------------------|
| 1. | Call To Order. | Action
(Alfano) | | 7:00 p.m.
(2 mins) |
| 2. | Public Comment On Items Not On The Agenda. | Presentations are
limited to 3 mins
per speaker. | | 7:02 p.m.
(5 mins) |
| 3. | Minutes of January 24, 2008 Meeting. | Action
(Alfano) | Pages 1-5 | 7:07 p.m.
(3 mins) |
| 4. | TDA Article 3 FY09 Candidate Project
Presentations - REVISED | Information
(Hoang) | Pages 6-8 | 7:10 p.m.
(2 hours 20
minutes) |
| 5. | Review and appointment of the Bicycle and
Pedestrian Advisory Committee Vice Chair | Action
(Madalena) | Page 9 | 9:30 p.m.
(5 mins) |
| 6. | Member Communications | Information
(Alfano) | | 9:35 p.m.
(5 mins) |
| 7. | Adjournment | Action
(Alfano) | | 9:40 p.m.
(5 mins) |

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NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

Other enclosures/Correspondence

- None.

If you have any questions regarding the C/CAG Bicycle and Pedestrian Advisory Committee Meeting Agenda, please contact Richard Napier at 650-599-1420 or Tom Madalena at 650-599-1460.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

The following BPAC meeting will be held on Thursday March 27th, 2008.

Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
January 24, 2008

1. Call to Order.

Chair Alfano called the Bicycle and Pedestrian Advisory Committee (BPAC) meeting to order at 7:05 p.m.

Members Attending:

Michael Barnes, Cathy Baylock, Juda Tolmasoff, Robert Cronin, Karyl Matsumoto, Randy Royce (for Matt Grocott), Mike Harding, Ken Ibarra, Judi Mosqueda, Naomi Patridge, Mark Meadows and Cory Roay.

Staff/Guests Attending:

Tom Madalena, Sandy Wong, John Hoang, Diana Shu, Pat Giorni, Steve Vanderlip, Al Meckler, Caryl Gay, Didrik Hoag, Andrew Wong

2. Public Comment On Items Not On The Agenda.

Pat Giorni (Burlingame) commented that a signage project for the North South Route was sent in to staff as public comment. Two projects that are for signage have been submitted for the current TDA Article 3 Call for Projects.

Steve Vanderlip from Peninsula Committee of the Bike Coalition commented that the goal is to get signage.

3. Minutes of the January 24, 2008 Meeting.

Motion: Member Patridge moved/Member Matsumoto seconded approval of the January 24, 2008 minutes. Motion carried unanimously.

4. TDA Article 3 FY 2008-09 project applications (Revised)

John Hoang from C/CAG staff presented this item. There were 21 applications received. Staff completed a cursory review of the applications. Approximately \$1,200,000 has been requested. There is \$600,000 available for the current cycle. Staff asks the BPAC tonight to go over the projects and help determine the route and locations to visit. Saturday February 23rd was established as the date for the field trip. February 28th is the date for the presentations and the next BPAC meeting. The March BPAC meeting stays on the 27th. John requested for the BPAC to report back to Tom Madalena in two weeks as to which projects BPAC members would like to visit for the field trip.

5. Selection of a consultant for the San Mateo County Bicycle Transportation Map

Chair Alfano – Maps were reviewed and voted on at the subcommittee meeting. At the time of voting we were told not to be concerned with cost.

Diana Shu from C/CAG staff presented this item. The Bike Map Subcommittee ranked the proposals in order after scoring them. Bikemaps and Reineck and Reineck scored the highest. Staff completed reference checks and attempted to solicit more competitive bids. References came back and they all checked out well. Eureka was removed from consideration based on the issue with ownership of the rights. The Eureka cost was also too flexible and not definite.

The recommendation from the Bike Map Subcommittee was for the Bikemaps company. Reineck and Reineck was the other option. Reineck and Reineck is a local company and they have rights to the maps for both surrounding counties (San Francisco and Santa Clara).

Member Meadows – In terms of the RFP are we constrained by cost?

Diana Shu – We could go with either consultant of the two consultants.

Member Harding commented that he prefers Reineck and Reineck but Bikemaps was also good. He would be happy with either one, but his preference is Reineck and Reineck.

Member Cronin likes Bikemaps and felt that the Reineck and Reineck maps were more difficult to read.

Chair Alfano – Felt that the high contrast and font was better with Bikemaps. He also felt that they should have known that the County line ended at Menlo Park instead of Redwood City.

Randy Royce – Matt Grocott's preference was Bikemaps.

Member Ibarra – The maps are very different based on the difference in the size of the geography of the areas.

Member Barnes – Did you compare the maps at the same scale?

Chair Alfano – We compared what we had and not all the scales were comparable.

Chair Alfano – We need to decide how we are going to commit staff for the detail of color and font.

Member Mosqueda – Can't we ask the consultant to increase the contrast? If you want to have it bolder maybe we should go with the Bikemaps since they already do the maps in bold.

Member Harding – One of the specifications is to have the chevrons.

Member Barnes had a hard time comparing them based on the scale issue. He would like to see both vendors at the same scale to compare.

Member Meadows – Likes the clarity of the Bikemaps example. He feels that the difference in price is worth it.

Member Roay – Especially when you compare the routes with many turns you need the street names for all streets.

Member Ibarra – All street names will not be necessary.

Member Baylock – Stated that cost is not an issue and defers to the recommendation of the Bike Map Subcommittee.

Member Meadows motioned to accept the Bike Map Subcommittee recommendation.

Member Barnes seconded the motion with the stipulation that we get the most street names. We need to see examples that show us the scale with the street names.

Member Patridge - We need to be careful to get what we want.

Chair Alfano proposed an amendment to the first motion which was to accept the recommendation of the Bike Map Subcommittee but require written confirmation from Bikemaps that they intend to provide us with all of the street names. Motion carried unanimously.

Randy Royce – Paper maps are excellent but with technology can we move forward with having the maps electronically, perhaps on Google maps?

6. Nominations for a Bicycle and Pedestrian Advisory Committee Vice Chair.

Tom Madalena from C/CAG staff presented this item. As a result of the departure of Maureen Brooks there is a vacancy for the Vice Chair position on the BPAC.

Member Barnes – It seems that there is tradition to have a public member as the Vice Chair.

Chair Alfano nominated Member Grocott.

Member Barnes likes having a member of public as the Vice Chair.

Member Baylock also likes having a public member.

Chair Alfano would like to get a reading from Rich Napier as to the public versus elected issue with the Vice Chair position.

Member Ibarra nominated Member Harding.

BPAC members have until February 19th to submit nominations to Tom Madalena. Members will then vote at the next meeting to select a new Vice Chair from those nominated.

7. Member Communications

Member Matsumoto – We have formed a real BPAC in South San Francisco and would like to get a recommendation from the C/CAG BPAC. Do you know of a city that has a good bike plan in their General Plan?

Member Baylock – Ours was amended into the Burlingame General Plan. You may want to speak to Maureen Brooks.

Member Mosqueda – San Francisco has one.

Chair Alfano - It is recommended to have the members of the community engaged in the process.

Chair Alfano – Ask members of public to let us know if any good bike plans?

Member Cronin – Palo Alto has a pretty good plan.

Pat Giorni (resident of Burlingame) - Redwood City put out a call to the public for input.

Chair Alfano – Would like to open the discussion to have alternates. He believes the advantage of having alternates is that the alternates have to attend the meetings and are then engaged and aware of the issues.

Member Ibarra – Would not have a problem with having alternates.

Chair Alfano - Would like to have a pool of individuals that are up to date in the issues.

Member Matsumoto – We could place this on the agenda at the next meeting. Then she could support a recommendation if the BPAC desires. She would be happy to bring that recommendation to the C/CAG Board of Directors.

Member Baylock- We should look at term limits. Concerned that knowledge is lost as members depart.

Member Matsumoto – Looked at the Bylaws and maybe we should look at 8 years for the term limits. We need to look at the Bylaws.

Chair Alfano – Can we see the Bylaws at the next meeting?

Member Patridge – Does not believe in term limits and cannot see why we need to have term limits for a public member. It is ludicrous to have term limits for public members that are committed.

Member Baylock – Would like to look at term limits as a future agenda item.

Member Matsumoto – We need to interview the applicants at the BPAC level and then have a recommendation for the Board.

Member Baylock – Maybe we can look at the Bylaws and review them.

Member Matsumoto – We should look at the Bylaws periodically.

Member Harding – Would like to place an item on the agenda to discuss countywide signage starting with the North/South Route and with the intent of somehow coming up with a standard that the cities can refer to.

8. Adjournment

The meeting was adjourned at 8:19 pm.

C/CAG AGENDA REPORT

Date: February 28, 2008
To: Bicycle and Pedestrian Advisory Committee
From: John Hoang
Subject: TDA Article 3 FY09 Candidate Project Presentations - **REVISED**
(For further information contact John Hoang at 363-4105)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee receive the presentations from project sponsors for the FY2008/09 Development Act (TDA) Article 3 Program.

FISCAL IMPACT

TDA Article 3 Bicycle and Pedestrian project funding cycle for FY 2008-09 is estimated to be \$600,000.

SOURCE OF FUNDS

TDA Article 3 funds are derived from the following sources:

- Local Transportation Funds (LTF), which is derived from a ¼ cent of the general sales tax collected statewide
- State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel.

BACKGROUND/DISCUSSION

A call for project was issued on November 9, 2007, requesting local jurisdictions to submit applications for bicycle and pedestrian related projects. A workshop was also held on December 20, 2007, in which 12 jurisdictions were in attendance. A total of **21** applications were received from **12** different jurisdictions. The BPAC completed field visits to **eight** projects sites on February 23, 2008.

For this meeting, project sponsors are provided an opportunity to formally present their project(s) to the Committee before final project evaluation, scoring, and recommendations are made. **Each jurisdiction's presentation and Q&A is limited to 10 minutes total, regardless of how many projects a jurisdiction submitted (i.e., a jurisdiction that has one project and a jurisdiction that has three projects both have 10 minutes for presentation and Q&A).**

ATTACHMENTS

- List of Project Applications for TDA FY09
- Project Presentation Schedule

TDA ARTICLE 3 FY09 - PROJECT APPLICATIONS

No	Jurisdiction	Project Description	\$ Requested	Location
1	Belmont	Install and/or upgrade 21 curb ramps to ADA compliance at various locations	\$ 80,000	Ralston/ with Sixth, Chula Vista, Notre Dame, Chevy, Avon, Maywood, Academy, and Villa
2	Burlingame	Production of Educational and Informational brochure for bicyclist	\$ 27,000	City of Burlingame
3	County of San Mateo - Parks *	Construct paved pedestrian/bicycle path at the Mirada Surf Coastal Trail	\$ 100,000	Portion of the Mirada Surf Coastal Trail
4	County of San Mateo - PW	Install approximately 20-25 pedestrian sidewalk access ramps at various locations	\$ 100,000	Various locations throughout unincorporated County
5	Daly City 1	Install sidewalk bulb-outs at intersection to improve pedestrian safety	\$ 50,000	Intersection of Westmoor Ave. And Southgate Ave
6	Daly City 2*	Install new sidewalk and curb ramps to close gaps for pedestrian route	\$ 100,000	Along John Daly Blvd between Mission St (Top-of-the-hill) and Daly City BART Station.
7	East Palo Alto*	Convert a contaminated, abandoned Rail Spur into a pedestrian trail	\$ 100,000	Rail Spur at the middle of the Bay/Clarke/Weeks/Pulgas (BCWP) block, from Pulgas Ave to Bay Rd.
8	Half Moon Bay*	Extend existing Class I bicycle /ped trail on Hwy 1	\$ 100,000	On Hwy 1 between Poplar St and Seymour St.
9	Menlo Park 1	Development of media/community program for "Streets Smartz Public Education	\$ 18,000	City of Menlo Park
10	Menlo Park 2*	Improvements to the Ringwood Avenue Bike/Ped bridge structure	\$ 10,000	Rignwood Avenue Bicycle/Pedestrian bridge
11	San Bruno 1*	Install Class II Bike Lanes	\$ 32,500	On Sneath Lane from El Camino Real to Huntington Avenue (both directions)
12	San Bruno 2	Install specialized routing signs and standardized "Share the Road" signs	\$ 9,000	On Huntington Avenue from north of Herman St. to south of Santa Helena Av.
13	San Carlos*	Install Class III Bike Routes; Install bicycle racks at parks	\$ 65,000	Cedar Street and Arroyo Avenue
14	San Mateo 1	Develop a Citywide Bicycle Master Plan	\$ 81,000	City of San Mateo
15	San Mateo 2	Installation of Pedestrian Countdown Signal Heads at 55 signalized intersect.	\$ 100,000	Various locations throughout the City of San Mateo
16	South San Francisco 1	Install 2 in-ground lighted crosswalks	\$ 40,000	West Orange Ave at B Street and West Orange Ave at North Canal Street
17	South San Francisco 2	Install 275 bicycle route signs along 105,000 linear feet of existing bicycle routes	\$ 40,000	Various locations throughout the City of South San Francisco
18	South San Francisco 3	Install 23 Traficon Video Detection Systems (for bicyclist)	\$ 76,667	Various locations throughout the City of South San Francisco
19	Woodside 1	Modify bike land drainage inlet	\$ 12,000	Westbound Woodside Rd (SR 84) on bridge across Dry Creek (about 400 ft west of Canada Rd intersection)
20	Woodside 2*	Construct standard sidewalk to access park	\$ 58,000	At eastbound Farm Hill Blvd from Woodhill Dr down to the entrance to Barkley Field.
21	Woodside 3	Reconfigure existing Woodside Rd bike and motorized traffic lanes	\$ 25,000	In Woodside Town Center, about 500 feet eastward from the Canada Rd intersection.
		TOTAL AMOUNT REQUESTED	\$ 1,224,167	
*	Selected for Site Visit			
Updated 1/22/08				

TDA ARTICLE 3 FY09 - PROJECT PRESENTATION SCHEDULE
REVISED

The revised TDA Article 3 FY09 project presentation schedule for February 28, 2008 will be as follows:

Time	Jurisdiction	Project(s) Description
7:10	City of Belmont	Install and/or upgrade 21 curb ramps to ADA compliance at various locations
7:20	City of Burlingame	Production of Educational and Informational brochure for bicyclist
7:30	City of Daly City	Install sidewalk bulb-outs at intersection to improve pedestrian safety; Install new sidewalk and curb ramps to close gaps for pedestrian route
7:40	City of East Palo Alto	Convert a contaminated, abandoned Rail Spur into a pedestrian trail
7:50	City of Half Moon Bay	Extend existing Class I bicycle /ped trail on Hwy 1
8:00	City of Menlo Park	Development of media/community program for "Streets Smartz Public Education Campaign"; Improvements to the Ringwood Avenue Bike/Ped bridge structure
8:10		- Break -
8:20	City of San Bruno	Install Class II Bike Lanes; Install specialized routing signs and standardized "Share the Road" signs
8:30	City of San Carlos	Install Class III Bike Routes; Install bicycle racks at parks
8:40	City of San Mateo	Develop a Citywide Bicycle Master Plan; Installation of Pedestrian Countdown Signal Heads at 55 signalized intersections
8:50	County of San Mateo – Parks	Construct paved pedestrian/bicycle path at the Mirada Surf Coastal Trail
9:00	County of San Mateo – PW	Install approximately 20-25 pedestrian sidewalk access ramps at various locations
9:10	City of South San Francisco	Install 2 in-ground lighted crosswalks; Install 275 bicycle route signs along 105,000 linear feet of existing bicycle routes; Install 23 Traficon Video Detection Systems (for bicyclist)
9:20	Town of Woodside	Modify bike land drainage inlet; Construct standard sidewalk to access park; Reconfigure existing Woodside Rd bike and motorized traffic lanes

C/CAG AGENDA REPORT

Date: February 28, 2008
To: Bicycle and Pedestrian Advisory Committee
From: Tom Madalena
Subject: Review and appointment of the Bicycle and Pedestrian Advisory Committee Vice Chair.

(For further information please contact Tom Madalena at 650-599-1460)

RECOMMENDATION

That the BPAC review and appoint the Bicycle and Pedestrian Advisory Committee Vice Chair.

FISCAL IMPACT

None.

SOURCE OF FUNDS

NA

BACKGROUND/DISCUSSION

The nomination period for the BPAC Vice Chair position opened at the January 24, 2008 meeting and closed on February 19, 2008. Staff received two nominations for the Vice Chair position. The two members that were nominated are Matt Grocott and Mike Harding.